

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION**

Traffic Signal Controller Cabinet Wrap Maintenance Supplemental Permit Condition
("Supplemental Permit Condition") between Virginia Department of Transportation
("Department" or "VDOT") and
the County of Albemarle ("County")

WHEREAS, the County of Albemarle is administering a public art enhancement project involving decorative wraps on traffic signal controller cabinets within the County; and

WHEREAS, the County desires to place decorative wraps on existing traffic signal controller cabinets as part of a program with the Department; and

WHEREAS, the County has agreed to pay 100% of the design, materials, and installation costs for decorative wraps on up to five (5) traffic signal controller cabinets selected from the locations listed in Attachment A; and

WHEREAS, the County has requested permission from VDOT to install these decorative wraps for aesthetic purposes only; and

WHEREAS, VDOT affirms that decorative wraps are not required or standard within the Culpeper District, and the Department will maintain only the traffic signal controller cabinets, wiring, and associated equipment as customary, and will not maintain or perform any work on the decorative wraps.

NOW, THEREFORE, the County and the Department hereby agree to the following terms and conditions, the adequate consideration for which is hereby acknowledged:

1. The County will be responsible for installation and maintenance of the decorative wraps on the traffic signal controller boxes at the locations as approved. The Department must review and approve the wrap design submittals for any cabinet replacements prior to installation;
2. The County must notify the Culpeper District Traffic Engineering Section and the Charlottesville Residency Office prior to performing any work or operation on the traffic signal controller wraps;
3. The wraps shall not restrict or cover air flow at any cabinet vents, cover/obstruct key holes, hinges, doors (including police panel and generator plug, if present), and no artificial heat may be used for application or removal of wraps. Identifying marks, such as Intersection ID numbers posted on the sides of the cabinet, must be identified per Culpeper District guidelines and installed by the County;
4. The County, as the VDOT permit holder, will be responsible for any damage caused to VDOT assets through this work. VDOT personnel must be present during any maintenance and/or wrap removal work on the cabinets. County will

not be charged;

5. The County will pay 100% of the material, labor, and equipment costs required to maintain the decorative wraps on the traffic signal controller cabinets. The Department will have the sole authority to determine when and what maintenance is required for the decorative wrapping on the cabinets. The County will notify VDOT of any apparent or necessary maintenance to the wraps before performing the work and will schedule a time to be on-site with a VDOT representative. County will not be charged;
6. If the wrap(s) is/are damaged, regardless of fault, it will be the County's responsibility to repair, replace, or remove the decorative wraps at no cost to the Department;
7. If in the future the Department considers the decorative wraps a safety related issue, the Department reserves the right to cancel the Land Use Permit and require removal of decorative wraps. The County will be responsible for 100% of the cost to remove the wrap(s) and must do so within **forty-eight (48) hours** of notification from the Department;
8. The Department reserves the right (at its sole discretion) to eliminate the decorative wraps on any or all traffic signal controller cabinets with prior notification to the County;
9. VDOT reserves the right to change the cabinet at any time due to damage, asset replacement/upgrade, damage, or for any reason VDOT deems necessary. The Department will notify the County of changes;
10. VDOT has the right to modify or terminate this Supplemental Permit Condition at any time as the Department deems appropriate via written notification to the County; and
11. This Supplemental Permit Condition will remain in effect until mutually cancelled, in writing, by both parties.

Jeffrey B. Richardson
County Executive
County of Albemarle

Date

Cooley Gregory txb64758

Digitally signed by Cooley Gregory txb64758
DN: E=Gregory.Cooley@vdot.virginia.gov, CN=Cooley
Gregory txb64758, OU=VDOT, OU=End-Users,
OU=COV-Users, DC=cov, DC=virginia, DC=gov
Date: 2026.10.01 10:15:52-04'00'

Greg Cooley, P.E.
Interim Resident Engineer

Date

ATTACHMENT A

TRAFFIC SIGNAL CABINET WRAP PILOT SELECTION CRITERIA

- A Land Use Permit will need to be obtained from the Charlottesville Residency for the installation and maintenance of the wraps selected from the following list:
 - Georgetown Rd and Barracks Rd (by the entrance to Out of Bounds)
 - Cabinet under the overpass on Barracks Rd
 - Cabinet at Barracks Rd and the ramps to the 250 bypass
 - Hydraulic Rd and Lambs Lane
 - Greenbrier Dr and Commonwealth Dr
 - Future locations may be considered pending the implementation of wraps at these pilot locations
- VDOT, i.e. the Charlottesville Residency and Traffic Operations will review any proposed art wrap(s) prior to installation. Considerations for wrap art shall include but not be limited to the following:
 - No text, trademarked symbols, logos
 - Does not resemble an official traffic control device
 - No optical illusions
 - Nothing potentially offensive or controversial
 - No advertising